



## EARLY LEARNING COALITION OF SOUTHWEST FLORIDA

### Nominations & By-Laws Committee

#### Meeting Minutes

January 4, 2022

3:00 pm

**Purpose:** This committee will approve and ensure adherence to the Coalition's Bylaws and the responsibilities for recruiting members, nominating officers, and development of Board policies as they relate to Board membership and upholding the Coalition's required membership composition.

#### Goals:

- Ensure ELCSWFL Bylaws are current, reflect all legal requirements, and reviewed annually for Board approval.
- Confirm that the ELCSWFL Board Policies are reviewed and approved annually by Board of Directors.
- Provide oversight that the ELCSWFL Board membership and composition requirements are met.
- Oversee ELCSW Board plan for the recruitment of potential candidates for Board and Committee membership is reviewed annually.

**Committee Members:** **Dr. Kelly Roy**, Chair Professor/Early Childhood Education Coordinator, Florida Southwestern State College; **Kim Ross**, Ross Dynasty Cares (via Zoom).

**Staff Members:** **Susan Block**, Chief Executive Officer

Agenda Items	Discussion	Actions
<b>Welcome &amp; Public Comment</b>	<ul style="list-style-type: none"> <li>• Dr. Roy opened the meeting at 3:15 pm. At this time, the incoming board members have not yet received committee assignments. Therefore, today's meeting includes two members only.</li> <li>• Discussion about the size of this committee, should it be three or five members?</li> </ul>	<ul style="list-style-type: none"> <li>• Quorum was met.</li> <li>• After a brief discussion, Susan Block will invite five members during onboarding/orientation meetings.</li> </ul>
<b>Approval of Meeting Minutes for</b> <ul style="list-style-type: none"> <li>• February 23, 2021, April 13, 2021, May 25, 2021 &amp; October 19, 2021</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>• Motion to approve meeting minutes for February 23, 2021, April 13, 2021, May 25, 2021 &amp; October 19, 2021, by Kim Ross; Second by Kelly Roy. Motion approved.</li> </ul>
<b>ELC Update</b> <ul style="list-style-type: none"> <li>• Slate of Officers and Member Nominations</li> <li>• Tabled until 1/26/22 Board meeting: Bylaws Revisions (pending board approval)</li> </ul>	<ul style="list-style-type: none"> <li>• The proposed 2022 Slate of Officers is Marshall Bower (Interim Chair), Doug Szabo (Vice Chair)</li> </ul>	<ul style="list-style-type: none"> <li>• Motion to present the Proposed 2022 Slate of Officers to the Executive Committee by Kelly</li> </ul>

<ul style="list-style-type: none"> <li>• Tabled until 1/26/22 Board meeting: Governance Policy Revisions (pending board approval)</li> </ul>	<p>Brooke Delmotte (Treasurer) and Beth McBride (Secretary) to be presented at the January 26<sup>th</sup> meeting, which is the annual meeting.</p>	<p>Roy. Second by Kim Ross. Motion approved.</p>
<p><b>Review of Board Vacancies and Recruitment Efforts:</b></p> <ul style="list-style-type: none"> <li>• Current Roster: Status Update and Roster Review</li> <li>• Governor’s Appointees: Status</li> </ul>	<ul style="list-style-type: none"> <li>• The Executive Committee held a Special Meeting to ensure that the board roster did not fall below the requirement of a minimum of fifteen members. The following members were approved:</li> <li>• Private Sector (Collier) seat filled by Alex Breault, Naples Chamber of Commerce, completing the term vacated by Jeff Alluri.</li> <li>• The Faith Based Seat (Hendry/Glades) filled by Tara Sherod.</li> <li>• The Propriety Seat (Lee) filled by Maria Borges Hernandez</li> <li>• Collier BOCC designated Tanya Williams.</li> <li>• School District of Lee County Interim Superintendent Ken Savage named himself to fill the seat.</li> <li>• Orientation meetings are being scheduled for January.</li> <li>• The committee reviewed the roster with an eye for succession of board leadership with Marshall Bower’s term as interim</li> <li>• No updates for Governor’s Appointees. Susan Block talked about the importance of recruiting potential candidates for consideration.</li> </ul>	
<p><b>New Member Orientation</b></p>	<ul style="list-style-type: none"> <li>• With 30% of the ELC board are new members as of January 1<sup>st</sup>. The committee discussed how to introduce them and orient them at the January 26, 2022, board meeting.</li> <li>• Begin the Board meeting with roles, terms, experiences, and talk about “why they serve the ELC board”</li> </ul>	
<p><b>Adjournment:</b> Next meeting – February 15, 2022</p>	<ul style="list-style-type: none"> <li>• Meeting adjourned at 3:28 pm</li> </ul>	

